

## Gift & Carepack Support Team

### Questions?

Check out the volunteering section of the event website:

[christmaslunchinthepark.com.au/volunteer](http://christmaslunchinthepark.com.au/volunteer)

Or send us an email:

[christmaslunch@missionaustralia.com.au](mailto:christmaslunch@missionaustralia.com.au)

## Your brief

As one hand gifts, another diligent hand passes the next down the line until all guests leave happily. As part of the Gift & Carepack team, you work tirelessly replenishing both gift and carepack stocks, supporting your fellow volunteers in the Carepack Distribution Team & Santa's Helpers (and, of course, the Big Man himself). You've got everyone's back!

### Arriving onsite

Please arrive onsite at your allocated time and register yourself at the Volunteer Concierge. Here you will collect your lanyard before reporting to the Gift & Carepack Supervisor for briefing.

### Event timings

Please refer to the enclosed event schedule for estimated timings of the event.



High level of activity



Manual handling



Outdoors

## The Gift & Carepack Support Team contributes by...

- Supporting the enjoyment of a festive and meaningful day for our guests by ensuring adequate stocks of gifts and carepacks that are easily accessible by Santa's Helpers and the Carepack Distribution Team (carepacks contain a variety of food and personal care items which can truly make a difference to those who need it most).
- Keeping oversight of stock of gifts and carepacks within their respective distribution areas.
- Replenishing stocks in distribution areas as needed, from items in the bulk storage location.
- Keeping the bulk storage location tidy and rubbish-free, cleaning as you go.
- Storing all left over gifts and carepacks for future delivery to our agency partners.
- Reporting all incidents and near-misses to the Gift & Carepack supervisor, no matter how small.
- Referring any medical situations to the St. John's Ambulance First Aid station outside.
- Referring any unsafe situations to Security.
- Eating lunch! Just check time with your Gift & Carepack Supervisor and collecting from the Food & Beverage Supervisor.
- **Enjoying the day and sharing that joy with others!**