#### **Christmas Lunch in the Park**

#### **Volunteer Position Description**

**Your brief** 

Carepack Supervisor for briefing.

estimated timings of the event.

**Arriving onsite** 

**Event timings** 

Highly organised and committed to your most meaningful of missions, the Carepack Distribution

Team is responsible for administering care packs to our guests as they enjoy lunch at their tables. Carepacks contain a variety of food and personal care items which

can truly make a difference to those who need it most.

Please arrive onsite at your allocated time and register yourself at the Volunteer Concierge. Here you will collect your lanyard before reporting to the Gift &

Please refer to the enclosed event schedule for

# Carepack Distribution Team

### **Questions?**

Check out the volunteering section of the event website: christmaslunchinthepark.com.au/volunteer

Or send us an email: christmaslunch@missionaustralia.com.au

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High level of activity



High level of interaction



## The Carepack Distribution Team contributes by...

- Supporting the enjoyment of a festive and meaningful day for our guests, by ensuring the efficient and effective distribution of carepacks to our adult guests. Carepacks contain a variety of food and personal care items which can truly make a difference to those who need it most.
- Delivering carepacks to Guests at tables as they enjoy lunch (from 12:45pm)
- Keeping a record of numbers allocated to guests and a running stocktake of carepacks in storage.
- Keeping the Carepack Station tidy and rubbish-free, cleaning as you go.
- Storing all left over carepacks for future delivery to our agency partners.
- Reporting all incidents and near-misses to the Gift and Carepack Supervisor, no matter how small.
- Referring any medical situations to the St. John's Ambulance First Aid station outside.
- Referring any unsafe situations to Security.
- Eating lunch! Just check time with your Gift & Carepack Supervisor and collecting from the Food & Beverage Supervisor.
- Enjoying the day and sharing that joy with others!

