

Santa's Elves – Carepack Distribution

Questions?

Check out the volunteering section of the event website:

christmaslunchinthepark.com.au/volunteer

Or send us an email:

christmaslunch@missionaustralia.com.au

Your brief

In a team of 12, your task is to expertly prepare & distribute the adult carepacks, from the carepack Distribution Area.. One carepack per adult. As part of the Carepack team, you work tirelessly supporting your fellow volunteers in the carepack Distribution Team, ensuring all adults (14 years old plus) receive their carepack, containing self-care items and non-perishable foods. You've got this!

Arriving onsite

Please arrive onsite at your allocated time and register yourself at the Volunteer Concierge. Here you will collect your lanyard before reporting to the Gift & Carepack Supervisors for briefing.

Event timings

Please refer to the enclosed event schedule for estimated timings of the event.



High level of activity



Manual handling



Outdoors

Santa's Elves – Carepack Distribution Team contributes by...

- Supporting the enjoyment of a festive and meaningful day for our guests by ensuring the smooth roll-out of carepack distribution to our adult guests. (carepacks contain a variety of food and personal care items which can truly make a difference to those who need it most).
- Keeping oversight of stock of carepacks within their respective distribution areas.
- Replenishing stocks in distribution areas as needed, from items in the bulk storage location.
- Keeping the bulk storage location tidy and rubbish-free, cleaning as you go.
- Storing all left over gifts and carepacks for future delivery to our agency partners.
- Reporting all incidents and near-misses to the Gift & Carepack Supervisors, no matter how small.
- Referring any medical situations to the St. John's Ambulance First Aid station outside.
- Referring any unsafe or COVID-19 situations to your Supervisor, St John Ambulance staff or Security immediately.
- Eating lunch! Just check time with your Gift & Carepack Supervisor and collecting from the Food & Beverage Supervisor.
- **Enjoying the day and sharing that joy with others!**