

# Pack-Up Team

Two shifts over two days.  
Two teams of 12  
volunteers.

Questions? Email us at:  
[christmaslunch@missionaustralia.com.au](mailto:christmaslunch@missionaustralia.com.au)

## Your brief

You're such a star, when the party is over, you are there to help pack up to ensure we leave the park exactly as we found it! It will be all hands-on deck, working in a team of 10, maintaining the Christmas spirit, to get the job done! Full of enthusiasm, you'll be doing a range of physical duties including sorting, packing, moving furniture, loading, rounding-up bins for collection & dismantling/packing decorations.

### Arriving onsite

Please arrive at the Wellington Square event site at your allocated time and register yourself to the Pack Up Supervisor Mission Australia staff.

### Set-up timings

- A. Saturday 25 Dec – 2:30pm-5:30pm
- B. Monday 27 Dec – 8:30am-12:30pm



High level of activity



Manual handling



Indoors & outdoors

## The Pack-Up Team contributes by...

- Supporting the enjoyment of a festive and meaningful day with our Event Team, by ensuring the venue and surrounding area is safely dismantled and packed up in a safe, efficient and timely manner, with the tinsel and glitter put away until next year.
- **Making yourself available for your dedicated shift on either Saturday 25 or Monday 27 December.**
- Working collaboratively in teams of 10, stacking up some 100+ tables, 1,500 chairs, food & beverage areas, games and activity zones and other miscellaneous items, as advised by the Pack Up Supervisor and Event Manager.
- Doing some of the heavy lifting – literally – and making sure it's done safely in enclosed footwear and within our health and safety guidelines. There is a high chance you may get a little dirty and/or dusty, so please keep this in mind when choosing your comfortable clothing.
- Preparing event gear, box loads and pallets, ready for collection.
- Reporting any risks, hazards and incidents to Mission Australia staff.
- Ensuring you sign in and out for your nominated shift(s)
- **Having fun with your pack-up team members!**