

Set-Up Team

Six shifts over four days.
50 volunteers in total.

Questions? Email us at:
christmaslunch@missionaustralia.com.au

Your brief

You're so eager to get into the Christmas spirit, that you arrive early to help with the setting up! Eager to apply your 'all hands on deck' enthusiasm, you'll be doing a range of physical duties including unloading, setting up, sorting, moving furniture and/or arranging decorations.

Arriving onsite

Please arrive at the Wellington Square event site at your allocated time and register yourself to the Mission Australia staff.

Set-up timings

- A. Sunday 19 Dec 9am – 12pm (5 vols)
- B. Sunday 19 Dec 1pm – 4pm (5 vols)
- C. Tuesday 21 Dec 9am-3pm (5 vols)
- D. Wednesday 22 Dec 9am - 3pm (5 vols)
- E. Thursday 23 Dec 9am - 3pm (6 vols)
- F. Friday 24 Dec 8am-12pm (8 vols)
- G. Friday 24 Dec 12:00pm – 4:00pm (6 vols)
- H. Saturday 25 December 7am – 10am (8 vols)



High level of activity



Manual handling



Indoors & outdoors

The Set-Up Team contributes by...

- Supporting the enjoyment of a festive and meaningful day for our guests by ensuring the venue and surrounding area is set-up in a safe, efficient and festive manner, adorned with the brightest and most sparkly decorations (provided).
- **Making yourself available for your chosen dedicated morning or afternoon shift(s) between Sunday 19 to Saturday 25 December.**
- Working collaboratively, setting up some 100+ tables, 1,500 chairs and beanbags, food & beverage areas, games and activity zones and other miscellaneous items as advised by the Site Coordinator and Event Manager.
- Doing some of the heavy lifting – literally – and making sure it's done safely in enclosed footwear and within our health and safety guidelines. There is a high chance you may get a little dirty and/or dusty, so please keep this in mind when choosing your comfortable clothing.
- Reporting any risks, hazards and incidents to Mission Australia staff.
- Remembering to sign-in and out for your shift and wearing optional PPE such as gloves or masks.
- Enjoying the morning or afternoon tea provided during your shift.
- **Having fun with your setup team members!**