

Santa's Elves – Gift & Carepack Distribution Supervisor

Questions?

Check out the volunteering section of the event website:

christmaslunchinthepark.com.au/volunteer

Or send us an email:

christmaslunch@missionaustralia.com.au

Your brief

Joy to the world and the face of Christmas! Santa's Elf says it all; your role is to lead your team to excite to the children's delight, as they await the sighting of the main man himself, and ensure they receive their Christmas gift to their table. You will work tirelessly supporting your fellow volunteer crew, whilst ensuring all adults (14 years old plus) receive their carepack. You've got this!

Arriving onsite

Please arrive onsite at your allocated time and register yourself at the Volunteer Concierge. Here you will collect your lanyard before collecting your Kit Box from the Volunteer Info tent and meeting your team, at the allocated location to give a briefing.

Event timings

Please refer to the enclosed event schedule for estimated timings of the event.



High level of activity



Manual handling



Outdoors

Santa's Elves – Carepack Distribution Team contributes by...

- Supporting the enjoyment of a festive and meaningful day for our guests by ensuring the smooth team roll-out of carepack distribution to our adult guests, whilst ensuring that all children receive their age-appropriate gift, to their table, using the onsite system.
- Keeping the bulk storage location tidy and rubbish-free, cleaning as you go and by the end of your shift.
- Ensuring your team re-stocks carepacks for distribution in the Wellness Zone, throughout the day.
- Directing your team to store any leftover gifts and carepacks neatly and box up kids gifts by age-group
- Exciting, and delighting children as they await the arrival of Santa.
- Assisting Santa who is on a quick visit, by organising and distributing age-appropriate gifts to tables, by ascertaining ages as children eagerly wait for your team of Elves to work their magic.
- Referring any unsafe or medical situations to the St. John's Ambulance First Aid station outside, or Security.
- Ensuring all mouths are fed in your team (including your own). Allocate timings using your lunch sheet and inform your volunteers collect their lunch from the Food and Beverage Supervisors in Catering tent #1 or #2
- **Enjoying the day and sharing that joy with others!**